

Ad Fontes Academy



**Application for Admission
2014-2015**



Ad Fontes Academy

Application Procedure – Sibling of Current Student

Thank you for considering Ad Fontes Academy for the additional children in your family. Siblings of current students will receive priority placement if the documents are submitted by January 31st. We encourage submittal by December 13 to help accelerate the process. In this packet, you will find all of the forms to be completed for the application process. Before completing these forms, however, please take time to review the application procedure described below.

STEP 1: SIBLING APPLICATION

A \$150 non-refundable application fee per K-4 child is due at the time of submission, and a \$200 fee for Grades 5-12 (\$100 AFA fee and \$100 for ISEE assessment), maximum of \$300 AFA fee per family plus ISEE costs. **Note: Kindergarten applicants must be 5 years old by September 1.**

STEP 2: RECORDS/REFERENCE FORMS

Submit the Copies of Records form (Grades 1-12) to your child's current school. Home-schooled students should provide the records listed on the Copies of Records form or comparable information with their application. The Student Traits form, the Student Admissions Questionnaire (Grades 1-5 only), Teacher Evaluation Form (Grades 1-5 only) and Copies of Records form (Grades 1-12) must be received by your student assessment.

STEP 3: STUDENT ASSESSMENT

The Admission Office or Principal will contact you upon receipt of the completed application to schedule a student assessment.

STEP 4: FAMILY INTERVIEW

As applicable, the appropriate Principal will schedule a family interview with parents and applying students.

ADMISSION DECISION

Prospective families and students who have submitted admissions documents by January 31st will receive an admission decision with their enrolled students following completion of the process. After January 31st, you will receive a decision within one week of the completion of the process.

WAITING LIST

If your child meets our admission requirements but we do not have space in the grade, your child will be placed on a waiting list. The school will select applicants as space becomes available. Siblings of enrolled students will have first priority.

Ad Fontes Academy admits students of any race, color and national or ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color and national or ethnic origin in the administration of its educational policies, admissions policies, scholarship and loan programs, athletic programs or other school-administered or school sanctioned programs or activities.

Admission decisions are at the sole discretion of Ad Fontes Academy.



Ad Fontes Academy
2014-2015 Application for Admission
Sibling of Current Student

*Please attach a
small photo of your
child or family
(optional)*

STUDENT INFORMATION

Full Legal Name _____

Date of Birth _____

Nickname _____

Gender _____

Grade Entering _____

Parent/Guardian's Names _____

Phone _____

Email _____

If the applicant is not a US citizen, please list on the line below the visa or green card type and expiration date.

EDUCATION INFORMATION

Please list schools previously attended by this student, starting with the most recent:

School _____ Dates: _____ For which grades? _____

Street Address (if known) _____

City _____ State _____ Zip _____ School phone _____

School _____ Dates: _____ For which grades? _____

Street Address (if known) _____

City _____ State _____ Zip _____ School phone _____

School _____ Dates: _____ For which grades? _____

Street Address (if known) _____

City _____ State _____ Zip _____ School phone _____

Briefly state the reasons for leaving your previous school(s): _____

Do you plan to apply for tuition assistance? _____ Yes _____ No

If yes, please go to adfontes.com/admissions to complete your FACTS application.

Do you plan to request a multi-child discount? _____ Yes _____ No

For the following questions, please explain below, on a separate sheet or you may discuss at the family interview.

- Yes No Has this student ever either skipped or repeated a grade?
- Yes No Has this student ever experienced disciplinary issues, been suspended, expelled, or asked to withdraw from any school attended?
- Yes No Has your child experienced any learning challenges?
- Yes No Has your child been diagnosed with ADD, ADHD, Asperger's, autism, or a learning disability?
- Yes No Does your child have any significant health issues or handicaps?

For Upper School students:

- Yes No To the best of your knowledge, has this student ever used any type of non-prescription/non-medicinal drugs, alcohol, or tobacco, even experimentally?
- Yes No Has this student ever been in trouble with the law?

Comments:

SIGNATURES

We have carefully considered the enrollment of our children in Ad Fontes Academy. To the best of our knowledge, we certify that all the information on this application is accurate and true as of the date below. We authorize Ad Fontes Academy to contact our child's previous schools and teachers to obtain information about academic records, curriculum, teachers' opinion regarding applicant's school performance, and any other information the Academy deems relevant to the processing of this application.

Signature of Father/Guardian _____ Date _____

Signature of Mother/Guardian _____ Date _____

STUDENT TRAITS FORM

(Please complete for each child)

Student's Name _____

Entering Grade _____

During our enrollment process, we are keenly interested in getting to know your child. These answers will assist us in having an effective student assessment and family interview.

Does your student seem to enjoy school? Yes No

What do they enjoy or not enjoy about school? _____

What do you view as your student's educational strengths? _____

What do you view as your student's educational weaknesses? _____

What kind of teaching strategies (visual, oral, physical, other) seem to work best for your student? _____

What are your student's areas of greatest accomplishment? _____

How would you describe your student's personality? Please list a few adjectives to describe your child? _____

How would you describe your student's interaction with other students his or her own age? _____

How would you describe your student's interaction with adults? _____

What types of discipline have you used with your student? What is most effective? _____

Ad Fontes Academy
Student Admissions Questionnaire
Grades 1-6

(To be completed by the child with parental assistance.)

Name _____ Age: _____

Birth Date: _____ Applying for grade: _____

1. What do you most like to do at home? _____

2. What do you most like to do at school? _____

3. What games do you like to play? _____

4. Do you like to watch TV? _____ What programs do you like to watch? _____

5. What is your favorite school subject? _____

6. Do you have a pet? _____ If so, what kind? _____

7. Have you ever gone on a trip? _____ Where? _____

8. What do you think a good friend is? _____

9. How do your friends describe you? _____

10. Do you like to read? _____ What is your favorite book? _____

11. Do you take any type of special lessons (music, art, etc.)? _____ Please explain.

12. Do you participate in any sports activities? _____ Please explain. _____

13. What do you know about Jesus? _____

14. How would you describe yourself? _____

15. What kinds of jobs (responsibilities) do you have at home? _____

16. Why would you like to come to Ad Fontes Academy? _____

17. Please draw a picture of yourself on the bottom of this paper. (you may include your pet, or show yourself doing your favorite thing.)



Ad Fontes Academy

Request for Copies of Records *For applicants to grades 1-12*

Dear Parent:

Please complete the top portion of this form and submit to the registrar (or records-keeper) at your child's current school.

Student Name _____ Current Grade _____

Parent/Guardian Name (printed) _____

Please read and sign the following statement:

I authorize my child's current school to release copies of the records listed below to Ad Fontes Academy.

Parent/Guardian Signature _____ Date _____

Dear Registrar:

The above-named student has applied to Ad Fontes Academy. Please mail to us the following items (any that are applicable):

- ◆ A copy of the most recent report card or progress report for the current year
- ◆ A copy of any standardized test scores from the current year
- ◆ Copies of report cards from the previous year
- ◆ Copies of standardized test scores from the previous year
- ◆ Copies of disciplinary records
- ◆ A copy of health and immunization records
- ◆ A school profile, if available

If you have any questions or would like to speak to someone about this request, please call our Admissions Office. **Please note that this student's application will not be considered complete without these records.** Your prompt response will be greatly appreciated.

Registrar Name _____ Specific Title _____

School Name _____ School Phone _____

Please mail these items and this form to:

Ad Fontes Academy
Attention: Admissions Office
P.O. Box 916
Centreville, VA 20122



Ad Fontes Academy Preschool Teacher Evaluation for Entering Kindergarten Students

Dear Parents,

Please fill out the top portion of this form. The bottom portion should be filled out by your child's preschool teacher. The Family Educational Rights and Privacy Act of 1974 provides permission for the parents of a child to have access to the child's file unless a waiver of that right has been signed. If you agree to waive your rights of access to this particular recommendation form, sign your name in the space provided before forwarding this evaluation to the preschool teacher.

I hereby waive my right to access this letter of recommendation.

Signature of Parent

Printed Name of Parent

Date

Name of child applying to Kindergarten: _____

Dear Preschool Teacher,

The questions below are based on your evaluation during the time this student was in your class. Please write a check (✓) in the box next to each skill that most closely matches your opinion.

Student Characteristics and Abilities	Rarely	Some of the time	Most of the Time	Always or Almost Always
Follows directions				
Does tasks when asked the first time				
Can work independently				
Shows self-control				
Honest				
Obedient				
Easily separates from parents				
Sits quietly and attends to a story or activity for at least 20 minutes				
Plays well with others without conflicts				
Shows consideration of others				
Show maturity appropriate to his or her age				
Finishes one task before starting another				
Expresses thoughts in sentences				
Participates in class discussions				

Have you observed any signs of developmental delays or potential learning disabilities in this child? If yes, please explain below. (*Use the back if necessary.*)

Do you have any additional information that might be helpful in the evaluation of this student?

Teacher Name

Signature

Date

School

Telephone

Please mail this form in the envelope provided to: Janet Cooper, Ad Fontes Academy, P.O. Box 916, Centreville, VA 20122



Ad Fontes Academy Teacher Evaluation for Entering 1st – 6th Grade Students

Dear Parents,

Please fill out the top portion of this form. The bottom portion should be filled out by your child's previous teacher who had the most experience with him or her in the classroom. The Family Educational Rights and Privacy Act of 1974 provides permission for the parents of a child to have access to the child's file unless a waiver of that right has been signed. If you agree to waive your rights of access to this particular recommendation form, sign your name in the space provided before forwarding this evaluation to the teacher.

I hereby waive my right to access this letter of recommendation.

Signature of Parent

Printed Name of Parent

Date

Name of child applying to Ad Fontes: _____

Dear Teacher,

The questions below are based on your evaluation during the time this student was in your class. Please write a check (✓) in the box next to each skill that most closely matches your opinion.

Student Characteristics and Abilities	Rarely	Some of the time	Most of the Time	Always or Almost Always
Follows directions when given the first time				
Gives his or her best effort				
Shows self-control				
Honest				
Obeys rules				
Has a cooperative, cheerful attitude towards school work				
Attentive during lessons				
Plays well with others without conflicts				
Shows consideration of others				
Show maturity appropriate to his or her age				
Comes to school on time				
Participates in class discussions				
Completes homework on time				

Have you observed any signs of developmental delays, potential learning disabilities, or academic weaknesses of concern to you in this student? If yes, please explain below. *(Use the back if necessary.)*

How would you describe the student's parents? *(circle one)* 1) Supportive/cooperative 2) Uninvolved 3) Antagonistic *(Explain on the back if necessary.)*

Do you have any additional information that might be helpful in the evaluation of this student? *(Use back if necessary.)*

Teacher Name

Signature

Date

School

Telephone

Please mail this form in the envelope provided to: Janet Cooper, Ad Fontes Academy, P.O. Box 916, Centreville, VA 20122



Ad Fontes Academy
Student Admissions Questionnaire
Grades 7-12

(To be filled out by the student in his or her own handwriting and without assistance from anyone else.)

1. Full Name: _____
2. Age on September 1st: ____ years and ____ months
3. What school and grade are you in this year? _____
4. How many students are in your current class? _____
5. List your current courses/subjects and corresponding letter grades:

<i>Course</i>	<i>Grade</i>

6. What are your favorite academic subjects? _____

7. Have you ever attended a summer school class? If so, explain your reasons for attending (make-up work, repeat a failed course, enrichment, etc.) and the subjects you took. _____

8. Have you ever had private tutoring lessons in any subject? If so, in what subject(s), for what reason(s), and for how long? _____

9. What creative activities (music, art, drama, dance, etc.) do you take part in outside of school? _____

10. What athletic activities do you participate in? _____

11. What hobbies or other activities not listed above do you enjoy? _____

12. What are the highlights of your past two summers? (Summer camp, vacation, etc.) _____

13. Briefly tell us about any jobs that you do in or outside of the family. _____

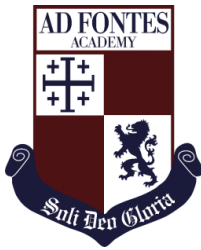
14. Do you regularly attend a church? If so, what church? _____

15. Read AFA's Cooperation Agreement. Will you be able to follow the Cooperation Agreement with a good attitude? Are there any areas that are unclear or that you think would be difficult? _____

16. Do you consider yourself to be a Christian? Please give an explanation in two or three sentences. _____

17. Please explain why you want to be a student at Ad Fontes. _____

Date _____ **Student Signature** _____



Ad Fontes Academy

Statement of Faith

At Ad Fontes Academy, these truths will be unapologetically taught in various ways through all grade levels. We recognize that the substance of these truths is that which will be considered primary doctrine at Ad Fontes Academy

We believe that the God of the Bible is the source of all truth; thus, all genuine intellectual pursuits lead logically to God.

The Bible is the infallible Word of God, and as such it, and not man, is the standard of truth. Furthermore, we consider the primary goal of all life and education to be the glory of God and the revelation of Jesus Christ, the hope of glory.

We are in agreement with the following historic Protestant tenets: Sola Scriptura (by Scripture alone), Sola Cruce (by the cross alone), Sola Gratia (by grace alone), Sola Fide (by faith alone), Solus Christus (Christ alone), Soli Deo Gloria (glory to God alone). We seek to promote unity and charity among those who affirm these truths but who may have differing convictions on other areas of Christian life. While believing that there is no liberty to disagree where the Bible speaks clearly, yet recognizing our own fallibility, we acknowledge that sincere Christians hold differing views on certain issues that are not essential for salvation. We teach dogmatically, however, on those issues which are essential.

When we talk about the essentials of Christianity, we refer to the basic doctrines that make up and characterize our faith and personal relationship with Christ, and which separate Biblical Christianity from other beliefs. These doctrines are expressed as follows:

We believe in the authority of Scripture, which is another way of affirming that the Bible is God's inspired, infallible, and inerrant Word. It is the ultimate source of knowledge about God, as well as the definitive guide for our daily lives.

We affirm the existence of a triune God, or one God in three distinct Persons – the Father, the Son, and the Holy Spirit.

This God is self-existent, eternal, unchanging, omnipotent, omniscient, omnipresent, holy, righteous, and loving. God created the universe from nothing, and He is sovereign over His creation, including both human and angelic beings.

We also hold that man is a physical and spiritual being who is created in God's image. Because of his sin, however, man has lost his fellowship with God, and apart from salvation in Christ, will suffer God's judgment and eternal condemnation in Hell. The extent of sin is so great that its effects in this life continue to this very day in the form of misery, cruelty, suffering, and death.

By God's grace, Jesus Christ – who is fully God and fully man – was sent to save us from our bondage to sin. We believe that Christ was born of a virgin, died for our sins, physically rose from the dead, and will one day return to judge the world and deliver His people. Presently Christ is in Heaven, exalted at the right hand of God where, as High Priest for His people, He fulfills the ministry of Representative, Intercessor, and

Advocate. Salvation, the free gift of God, is provided not because of any works of man but because of Christ's finished work of atonement on the cross.

Salvation comes by grace alone, through faith alone, because of Christ alone, for the glory of God alone. At death the believer's soul passes immediately into the presence of God, and the unbeliever's soul is eternally separated from God unto condemnation.

Finally, we recognize the church as God's ordained institution headed by Christ. The church is organized for worship, for fellowship, for the administration of the sacraments, for spiritual growth and support, and for evangelizing the world.

Please sign one of the following:

We believe and agree with the above Statement of Faith. We acknowledge and agree that all courses at the Academy will be taught on the basis of the Statement of Faith.

Student's Signature: _____ Date _____

Signature of Father/Guardian: _____ Date _____

Signature of Mother/Guardian: _____ Date _____

While holding different beliefs, we acknowledge and agree that all courses at the Academy will be taught on the basis of the Statement of Faith.

Student's Signature: _____ Date _____

Signature of Father/Guardian: _____ Date _____

Signature of Mother/Guardian: _____ Date _____

Ad Fontes Academy

Cooperation Agreements

In partial fulfillment of its desire to see the ideals of classical Christian education realized both within and without its institutional walls, Ad Fontes Academy sets forth the following as agreements expected from, and made with, students and parents alike. Please read carefully and sign below.

Student Cooperation Agreement

I commit to strive toward virtuous living in all I do, whether in thought, word, or deed, both on campus and off. This includes my public representation of Ad Fontes Academy, my use of media and social media, and my relationships with members of the opposite sex.

I commit to strive for excellence in all I do as a student, in thought, word, and deed. I will take ownership of my education, I will strive to enjoy learning, I will participate enthusiastically in class, and I will contribute to the school culture.

I commit to cooperate obediently and respectfully with all those in authority over me. I will willingly obey all faculty and staff at Ad Fontes. When I appeal a decision, I will do so respectfully and humbly.

I commit to submit obediently and respectfully to administrative policies of the school, including those of conduct and dress code. I will seek to uphold not just the letter of the law, but the spirit, recognizing that policies are put in place for my good and the good of the school community.

In summary, I will seek to honor God, honor my parents, honor my teachers, honor my peers, and honor the school in my actions and attitude.

Student's Signature: _____ Date _____

To be signed by all incoming students, grade 3 and higher

Parent/Guardian Cooperation Agreement

1. I commit to support the school with my time, talent, input, prayer and/or treasure to the best of my ability.
2. I commit to support and comply with all pertinent administrative policies of the school, including those of academic standards, discipline, dress code, cultural protocol, and conflict-resolution.
3. I commit to take any questions or concerns to the appropriate person, whether it be my child's teacher or an administrator, according to the Grievance Policy outlined in the Parent-Student Handbook.
4. I commit to respect the final professional judgment of the school regarding my child's grade-level placement and continued enrollment in Ad Fontes Academy.
5. I commit to remain in regular and open communication with my child's teachers and to ensure that the formal education begun in the classroom continues in the home, whether as study, homework or work-ethic formation. I commit to uphold and support the high academic standards of Ad Fontes Academy by providing an appropriate place at home for our child to study, and to give our child encouragement in the completion of assignments.

6. I understand that Ad Fontes Academy provides a distinctive education that is Christ-centered and classical and I commit to expand my knowledge of and commitment to the ideals of classical Christian education as expressed in the curriculum, culture and philosophy of Ad Fontes Academy.

7. I commit to bear financial responsibility for any and all damages caused to school property by my child.

8. I commit to fulfill my contractual obligations with Ad Fontes Academy.

9. I understand that the information provided on the Application for Admission, reference forms, and all other documents pertaining to my child's application will be confidential to the school's administration and individuals the administration deems essential to the education of my child.

10. I acknowledge that discipline is necessary for the benefit of each student as well as for the entire school and give permission to the teachers and administration to make and enforce school regulations in a manner consistent with Christian principles as set forth in the Scriptures. I agree to cooperate and discipline my child in the home as needed.

11. I sincerely give my pledge to the above items and understand that failure of the parents or child to comply with the established regulations and discipline, parental commitment, or failure to meet financial obligation could forfeit the student's privilege of attending.

Signature of Father/Guardian: _____ Date _____

Signature of Mother/Guardian: _____ Date _____